

TOWN OF MEDFIELD

MEETING NOTICE

POSTED:

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TOWN OF MEDFIELD, MASS.
TOWN CLERK 2: 55

OFFICE OF THE
TOWN CLERK

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

Board of Selectmen

Board or Committee

<u>PLACE OF MEETING</u>	<u>DAY, DATE, AND TIME</u>
Town Hall, Chenery Meeting Room, 2 nd floor	Thursday August 29, 2019 @ 6:00 PM

AGENDA (Subject to change)

6:00 PM Call to order

Disclosure of video recording

We want to take a moment of appreciation for our Troops serving in the Middle East and around the world

Appointment

7:00 PM Jon Michaeli, 39 Quarry Road; discussion of damages

Citizen Comment

Action Items

Vote to sign letter to DCAMM for Medfield State Hospital

Town Administrator Evaluation

Board of Selectmen and Town Administrator Goals for FY 2020

Vote to appoint Stephen Resch to the Medfield Board of Health

Vote Annual Appointments

Discussion

Medfield State Hospital Zoning and work plan for September 3, 2019 meeting

Licenses and Permits (consent agenda)

Friends of Dwight-Derby House request a one-day wine and malt beverage permit for reception to be held at the Medfield TV Studio on September 13, 2019 6-8PM. Selectmen are invited to attend

Neighborhood of 75 Indian Hill Road and Niantic Street request a Block Party permit for Saturday September 7, 2019 2-6 PM

Neighborhood of Emerson Road between Flint Locke and Tamarack Road request a Block Party permit for Saturday September 14, 2019 4-8PM

High School Cross Country team request permission to hold a fundraising car wash behind Town Hall on Sunday September 22, 2019

Medfield Youth Lacrosse requests permission to post signs October 1 through October 6 promoting Spring 2020 registration

William Pope, Director Zullo Gallery requests a date change for a First Thursday one-day wine and malt beverage permit; from September 5 to September 12, 2019

Pending

Meeting Minutes

January 8; May 28

Town Administrator Update

Board of Selectmen Action List

Selectmen Report

Informational

Medfield Conservation Commission issues Order of Conditions for work at Danielson, Flynn's and Kingsbury Ponds

Copy of letter from Appalachian MTN Club to residents at Bishop Lane and Copperwood Road regarding damages to properties

Notice from Comcast regarding change to programming

Next meeting dates

Tuesday September 3

Tuesday September 17

E. Clarke

8-26-19

RECEIVED
TOWN OF MEDFIELD, MASS.
2019 AUG 26 P 2:55
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TOWN OF MEDFIELD

Office of

BOARD OF SELECTMEN

TOWN HOUSE, 459 MAIN STREET
MEDFIELD, MASSACHUSETTS 02052-0315

(508) 906-3011 (phone)
(508) 359-6182 (fax)

Kristine Trierweiler
Town Administrator

Carol Gladstone
Commissioner
Division of Capital Asset
Management and Maintenance
John W. McCormack Building
1 Ashburton Place, 15th Floor
Boston, MA 02108

Re: **Former Medfield State Hospital**

Dear Commissioner Gladstone:

I am writing to request a meeting to discuss the Town's concerns regarding DCAMM's level of commitment to its obligations and responsibilities at the former Medfield State Hospital under the Settlement and the Land Disposition Agreements entered into with the Town of Medfield. The significant environmental and wetland restoration benefits achieved with our 2013 Settlement and Cooperation Agreement ("Settlement") are at risk due to continuing inaction and it is imperative that we reengage before it is too late. Although you have them, for your convenience I've attached several relevant documents that I reference below.

Background/History:

After years of delay, disagreement, and with multi-party litigation pending, in 2013 DCAMM and Medfield reached a Settlement through a productive mediation process. The process was supported by our legislative leaders and the outcome was celebrated as precedent-setting. Well-deserved accolades were received honoring the achievement, including an EBC Award recognizing DCAMM, Medfield, the Charles River Watershed Association and the Trustees for the Reservation. Additionally, the CRWA honored DCAMM's lead environmental manager and Medfield residents who pushed for this success. I've attached the joint public presentation, the awards received, and articles that discuss this unique cooperative achievement.

Successful Cleanup and Restoration:

As you will recall, at the ribbon cutting ceremony in the fall of 2015, we all marveled at the restored wetlands and wildlife habitat and the enhanced public access to the Charles River that resulted from our Settlement. We celebrated a new era of cooperation that we vowed to maintain through good

communications and regular meetings to check on the status as the cleanup continued and as plans were made to transfer the new park to DCR. The scenic beauty of the Charles River and the restored wetlands from the newly-created Overlook, and the new opportunity for recreational activities along the river enhanced the potential market value of the abutting former Hospital campus and led directly to the Land Distribution Agreement (“LDA”) between DCAMM and Medfield. The attached photographs taken at the ribbon-cutting show the great success of our joint efforts coming to fruition.

Current Status and Needed Work:

I have also attached photographs of the current state of the Overlook which, unfortunately, show the result of DCAMM’s failure to perform its Long-Term Monitoring and Maintenance obligations under the Settlement, Chapter 91 Permit Application, C&D Area Remediation Notice of Intent, Table 2 and Phase IV C&D Area Remedy Implementation Plan. Time is of the essence if the long-term environmental, aesthetic, recreational and economic benefits envisioned for the Overlook and restoration area can be realized.

Additionally, other significant matters remain incomplete; and while the Town’s assigned staff and designated points of contact have attempted to reinstate efforts to ensure performance, the open-door cooperation we had achieved has been significantly eroded and needs to be revived. The regular communications established under the Settlement have become very infrequent and the Town senses reluctance by DCAMM to reengage in a meaningful manner to get remediation and restoration activities back on track.

1. Charles River Gateway Park: The integrity of the Overlook cap covering hazardous materials removed from the wetlands but allowed, after sampling/testing, to remain on the property, is critical. In addition to DCAMM’s responsibility under the Settlement for Monitoring & Maintenance in perpetuity, implementation of an Activity and Use Limitation (“AUL”) is required. The Draft C&D Phase IV Completion/As-Built/AUL (“Phase IV Completion”) was provided for comment in February 2019 and the Town and Public Involvement Plan Group (“PIP”) provided comments in March 2019. The Massachusetts Contingency Plan requires written response to public comments within 30 days of the end of the agreed upon public comment period in order to evaluate whether comments should be incorporated into response actions. No Response Action should be taken until responses to comments have been returned to the public.
 - a.) Overlook Area and Cap (Relocation and Historic Fill Area): The required Maintenance and Monitoring has been erratic at best, despite a draft maintenance schedule received from DCAMM on June 13, 2019. The cap has become so overgrown that it is at risk of failing. Plans prohibit trees on the cap which can take root and risk penetration of and damage to the cap and require invasive plant removal. There is no consistent evidence of the required maintenance of Stormwater Management structures, and no evidence of monitoring for distress of installed

plantings, settlement and erosion, wildlife damage, leachate from the capped material, or vandalism. Regular Maintenance and Monitoring would address both of these concerns.

b.) Activity and Use Limitation: The Town and PIP comments on the Phase IV Completion included comments on the draft AUL and addressed the obligation to institutionalize the in-perpetuity monitoring/maintenance requirements for the restoration/relocation area (including the gas-pipeline), and emphasized vegetation control to insure the integrity of the cap. No DCAMM responses to any Town/PIP comments on the Phase IV Completion have been received to date.

c. Wetlands Restoration Area: The extensive, two acre wetlands restoration between the Charles River and the existing natural gas pipeline provides riverine habitat and connectivity to existing wetlands. At the same time it restored approximately five million gallons of flood storage capacity. The regular inspections and invasive species monitoring required to ensure that this part of the project is successful have not been consistently performed.

2. Overlook Parking Lot Access Road: Pursuant to the terms of the LDA, the Town had provided notice to DCAMM on December 19, 2016 that it had elected not to keep the permanent access road to the Charles River Gateway parking lot on Town land. Under the terms of LDA, DCAMM has 3 years from that date to build a road on Commonwealth-retained Parcel A-2

a.) The Town's letter also requested that DCAMM build the road on a more suitable location on Parcel A-2 than the location specified in the LDA. DCAMM's January 27, 2017 response requested that the Medfield Conservation Commission review the native location. On May 5, 2017 the Town provided DCAMM with a copy of a Conservation Commission letter stating that the Town's proposed alternative location was not in a wetland resource area and was, therefore, out of their jurisdiction. DCAMM correspondence received in June of 2017 and August of 2018 acknowledged agreement to construct the road and to discuss the relocation alternative and design with the Town. DCAMM has not responded to our current requests for status.

b.) The Temporary Western Access on Town property is currently DCAMM's only access to the C&D and Special Project Designation ("SPD") sites. Because it will expire December 15, 2019, if DCAMM will not have the permanent public access road on Parcel A-2 completed by then, along with providing the location and new construction commitment, DCAMM should request that the Town grant an extension of the access on Town property.

c.) The FY 2018 Senate budget signed and approved by Governor Baker included an item filed by Senator Rush that "...not less than \$200,000 shall be expended for the creation of a roadway at the property formally known as the Medfield state hospital in the Town of Medfield." What is the status of these funds?

3. SPD Area (Laundry Parcel Section) Remediation: Status is unknown of the groundwater remediation efforts and updated timeline for potential transfer to the Town pursuant to the LDA, a parcel that is a critical component of the financial viability of the MSH Master Plan Preferred Scenario. Please note that the Settlement calls for cooperation and support and prior review of key draft documents before release for public comment.

As you can see there are numerous outstanding matters. I remain hopeful that we can address these issues in the immediate future and renew the cooperation that resulted in the successful cleanup and restoration at the former state hospital. It continues to be in the public interest that we ensure that the terms and spirit of our agreements continue toward completion.

Thank you for your attention to this matter, I look forward to speaking with you.

Sincerely,

Kristine Trierweiler

Town Administrator

Attachments

Cc: Gus Murby, Chairman, Board of Selectmen

Osler Peterson, Board of Selectmen

Michael Marcucci, Board of Selectmen

Denise Garlick, State Representative

Shawn Dooley, State Representative

John Thompson, LSP, Medfield State Hospital Buildings & Ground Committee

William Massaro, Public Involvement Group Point of Contact

Margaret R. Stolfa, Environmental Counsel

ATTACHMENTS

1. Settlement and Cooperation Agreement
2. Land Distribution Agreement (“LDA”), Access Road Excerpt
3. Joint Public Power Point Presentation
4. EBC Award Announcement
5. CRWA Award Announcement for Medfield Citizens and DCAMM Manager
6. Commonwealth Magazine Article
7. CRWA Blog, November 3, 2015
8. Photographs – Overlook 2015 Grand Opening
9. Photographs – Overlook Summer 2019
10. Draft Maintenance Schedule, June 13, 2019
11. Monitoring and Maintenance Program
12. Access Road Correspondence (September 2016 – March 2018)
13. Medfield Comment letter, Phase IV RIP Completion, March 2019

Medfield Town Board/Committee Structure Policy
Applies to all Boards/Committees appointed by the Board of Selectmen

- Each committee year runs with the Town's fiscal year, from July 1 to June 30.
- Each committee that is not created pursuant to Town Charter or Town By-law shall have a charter, approved by the Board of Selectmen and that is reviewed annually (see Exhibit A for list of committees). The charter shall include at least the following:
 - Committee jurisdiction/long term objective or purpose
 - Committee size, composition, and terms of members
 - Length of existence (permanent or temporary)
 - Anticipated meeting/ reporting schedule (if applicable)
 - Goals for the year
 - Dates and deliverables for committee work
 - Budget (if any)
- Committees with charters provided by Town by-law or Charter will discuss with the Selectmen a set of goals/plans for each year in addition to their statutory mandate. (Exhibit B).
- In May of each year, after the conclusion of the Annual Town Meeting, each Committee listed on Exhibit A shall meet to:
 - Determine if Committee should continue to exist
 - Identify which members wish to continue on the committee
 - Prepare a summary of their accomplishments for the past year
 - Prepare and propose (1) a revised charter, if necessary, and (2) goals for the upcoming fiscal year, and
 - Propose a requested budget for the upcoming year (if any)
 - Committees may also request to meet with the BOS to discuss plans for the upcoming year, but this is not mandatory, unless the committee or the BOS specifically requests a meeting

The result of each committee's May planning meeting should be submitted to the Board of Selectmen using the attached "Annual Committee Questionnaire" (attached as Exhibit C) by June 30th.

Exhibit A

Committees:

Bay Colony Rail Trail Advisory Committee

Capital Budget Committee

Committee to Study Memorials

Community Gardens Committee

Council on Aging

Downtown Sidewalk Design and Aesthetics Committee

Downtown Study Committee

Elderly Taxation Aid Committee

Employee Insurance Advisory Committee

Historic Commission

Kingsbury Pond Committee

Wildlife Management Committee

Medfield Cultural Council

Medfield Energy Committee

Medfield State Hospital Building and Grounds Maintenance Committee

Medfield State Hospital Master Planning Committee

Medfield State Hospital Master Development Committee

Medfield State Hospital Mediation Committee

Medfield State Hospital Negotiating Committee

Medfield State Hospital Environmental Review Committee

Medfield Youth Outreach Advisory Committee

Memorial Day Committee

Open Space and Recreation Committee

OPEB Trust Committee

Senior Housing Study Committee

Town Bylaws Review Committee

Transfer Station and Recycling Committee

Safety Committee

Town Wide Master Plan Steering Committee

Wireless Communication Study Committee

Exhibit B

Committees Created by Town Charter/By-law

Affordable Housing Trust Board of Trustees

Board of Water and Sewerage

Zoning Board of Appeals

Enterprise Fund Committee

OPEB Trust Committee

Personnel Board

Board of Health

Local Emergency Planning Commission

Board of Registrars

Cemetery Commission

Conservation Commission

Emergency Management Agency

Historic District Commission

Permanent Planning and Building Committee

Permanent School Building and Planning Committee

Exhibit C

Annual Committee Questionnaire for FY 2020

Name of Committee:

Members:

Chair:

Charter: Please Attach

Please list Dates of Meetings Held (please attach minutes if not posted on the website):

Overall Status of Achievement of the Committee's Goals:

Significant Issues Anticipated in the Coming Fiscal Year (if any):

1. Should this committee continue to exist?

If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.

2. Do all committee members wish to be reappointed?

If no, please identify which members do not wish to be reappointed.

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

3. Key Accomplishments (attach other sheets if necessary):

4. Proposed charter revisions and goals for the coming fiscal year:

5. Requested budget for the coming fiscal year (if any):

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

2019-2020 Board and Committee Appointments (Exhibit A)**Bay Colony Rail Trail Advisory Committee**

Authorization

Annual Questionnaire
No

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Christian Donner	2019		1		
Eric Holm	2019		1		
Graham Plonski	2019		1		
Robert Horgan	2019		1		
George Hinkley	2019		1		

Capital Budget CommitteeAuthorization
[Town Charter](#)Annual Questionnaire
[Yes](#)

Staggered?

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Michael Marcucci	2019		1		
Sharon Tatro	2019		1		
Timothy Sullivan	2019		1		
Joy Ricciuto	2019		1		
Michael LaFrancesca	2019		1		
Amy Colleran	2019		1		
Kristine Trierweiler	2019		1		

Cemetery CommissionersAuthorization
[Town Charter](#)

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Frank Iafolia	2021		3		
Thomas Sweeney	2019		3		
Al Manganello	2020		3		
David Temple, Associate	2019		1		
Paul Hogan, Associate	2019		1		

2019-2020 Board and Committee Appointments (Exhibit A)**Collective Bargaining Committee**

Authorization

Annual Questionnaire

No

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Michaelle Guerette	2019		1		
Michael Marcucci	2019		1		
William Carrico	2019		1		
Michael Pastore	2019		1		
Robert Conlon	2019		1		
Kristine Trierweiler	2019		1		

Committee to Study Memorials

Authorization

Annual Questionnaire

No

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Jon Cogan	2019		1		
Jane Lomax	2019		1		
David F. Temple	2019		1		
Michelle Doucette	2019		1		

Council on Aging

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Richard Ryder	2021		3		
Michael Clancy	2021		3		
Katie Robinson	2019		3		
Gwyneth Centore	2019		3		
Perry C. Constas	2019		3		
Robert Heald	2020		3		

2019-2020 Board and Committee Appointments (Exhibit A)**Elderly Taxation Aid Committee**

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Georgia Colivas	2019		1		
Kristine Trierweiler	2019		1		
Yvonne Remillard	2019		1		
Roberta Lynch	2019		1		

Emergency Management Agency

Authorization

Annual Questionnaire

New Membership

Member	Term Expires	Note	Length of Term	Reappoint	Notes
William Carrico	2022		3		
Michelle Guerette	2022		3		
Maurice Goulet	2022		3		
Dr. Jeffrey Marsden	2022		3		
Roberta Lynch	2022		3		
Kristine Trierweiler	2022		3		
BOH Member			3		HOLD
Citizen at Large			3		HOLD
Citizen at Large			3		HOLD

Employees Insurance Advisory Committee

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Nancy Devano, School	2019				
Peter Moran	2019				
Susan Parker, School	2019				
Michelle Manganello, Police	2019				
Joy Ricciuto	2019				
Malcom Gibson, DPW	2019				
Kristine Trierweiler, Ex Officio	2019				
Kathy Vandenbloom	2019				New Appointment/HR Director

2019-2020 Board and Committee Appointments (Exhibit A)**Historic Commission****Authorization****Annual Questionnaire**

No

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Ancelin Wolfe	2021		3		
William Haspidis	2021		3		
Daniel Bibel	2019		3		
Maria C. Baler	2019		3		
Caitlin Struble	2019		3		
David F. Temple	2020		3		
John Day	2020		3		
Robert Gregg	2018	Associate	1		
David R. Sharff	2018	Associate	1		
Michael R. Taylor	2018	Associate	1		
John A. Thompson	2018	Associate	1		
Marc Eames	2018	Associate	1		
Cheryl O'Malley	2018	Associate	1		

Kingsbury Pond Committee**Authorization****Annual Questionnaire**

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Richard Judge	2019		1		
Ann Krawec	2019		1		
George Dealy	2019		1		
Garrett Graham	2019		1		
Greg Testa	2019		1		
Michael Thompson	2019		1		
Sharon Judge	2019		1		
Paul Trumbour	2019		1		
Kristine Trierweiler, Ex Officio	2019		1		

Wildlife Study Committee**Authorization****Annual Questionnaire**

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Christine Kaldy	2021		3		
Frank Perry	2021		3		
Nancy Schiemer	2021		3		
John Newell, Jr.	2021		3		

2019-2020 Board and Committee Appointments (Exhibit A)**Medfield Animal Control Study Committee**

Authorization

Annual Questionnaire

No

Member	Term Expires	Note	Length of Term	Reappoint	Notes
John Thompson	2019		1		
Robert LaPlante	2019		1		
Jenny Cronin	2019		1		
Kevin Ryder	2019		1		
Carol Mayer	2019		1		
Ryan Thomas	2019		1		
Rosemary O'Brien	2019		1		

Medfield Cultural Council

Authorization

Annual Questionnaire

No

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Claire Shaw	2021		3		
Liz Daly	2021		3		
William F. Pope	2021		3		
Susan Parker	2021		3		
Patricia Golden	2019		3		
Lois Hazen	2019		3		
Diane Borrelli	2019		3		
David Temple	2019		3		
Ron Gustavson	2019		3		

Medfield Energy Committee

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Lee Alinsky	2019		3		
Penni Conner	2019		3		
Paul Fechtelkotter	2020		3		
Fred Davis	2020		3		
Cynthia Greene	2021		3		
Marie Nolan	2021		3		
David Temple	2021		3		
Kristine Trierweiler, <i>Ex Officio</i>	2019		3		
Osler P. Peterson, <i>Ex Officio</i>	2019		3		

2019-2020 Board and Committee Appointments (Exhibit A)**Medfield Youth Outreach Advisory Board**

Authorization

Annual Questionnaire

Yes

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Kathleen Cahill	2019		3		
Molly Frankel	2019		3		
Ann Ghazi	2019		3		
Marianna Kourtis	2019		3		
Michelle Manganello	2019		3		
Liz Sandeman	2019		3		
Jen Sullivan	2019		3		
Kathy Thompson	2019		3		

Memorial Day Committee

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Lorrie Guindon	2019		1		
Robert E. Meaney	2019		1		
Albert J. Manganello	2019		1		
William H. Mann	2019		1		
Ann B. Thompson	2019		1		
Gustave Murby	2019		1		
Michelle Doucette	2019		1		
Ronald C. Griffin	2019		1		
Evelyn Clarke	2019		1		
Jerry Kazanjian	2019				
Frank Iafolla	2019		1		

OPEB Trust Fund

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Georgia Colivas	2019		1		
Peter Moran	2019		1		
Gustave Murby	2019		1		
Joy Ricciuto	2019		1		
Michael Sullivan	2019		1		

2019-2020 Board and Committee Appointments (Exhibit A)**Open Space and Recreation Committee**

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Robert Aigler	2019		1		
Jonathan Hinrichs	2019		1		
Eric O'Brien	2019		1		
Michael Perloff	2019		1		
Mel Seibolt	2019		1		

Safety Committee

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Christian Donner	2021		3		
Michelle Guerette	2019		3		
Maurice Goulet	2021		3		
Jayson Hreczuck	2021		3		
Nate Bazzinet	2021		3		
Kristine Trierweiler	2021		3		

State Hospital Building and Grounds

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
John Thompson	2021		1		
Michelle Guerette	2019		1		
William Carrico	2021		1		
Paul Hinkley	2021		1		
Maurice Goulet	2021		1		
Kristine Trierweiler	2021		1		

2019-2020 Board and Committee Appointments (Exhibit A)**State Hospital Environmental Review****Committee****Authorization****Annual Questionnaire**

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Deborah T. Bero	2019		1		
Ralph Tella	2019		1		
John Thompson	2019		1		
Cole Worthy	2019		1		

State Hospital Master Planning Committee**Authorization****Annual Questionnaire**

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Gil Rodgers	2019		1		
Teresa James	2019		1		
Randal Karg	2019		1		
Patrick Casey	2019		1		
Brandie Erb	2019		1		

State Hospital Mediation Committee**Authorization****Annual Questionnaire**

Member	Term Expires	Note	Length of Term	Reappoint	Notes
John Thompson	2019		1		
Ann B. Thompson	2019		1		
William Massaro	2019		1		

2019-2020 Board and Committee Appointments (Exhibit A)**State Hospital Negotiating Committee**

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Kenneth Richard	2019		1		
John Harney	2019		1		
William Massaro	2019		1		
Osler Peterson	2019		1		

State Hospital Development Committee

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Adam Ameden	2019		1		
Johnny Martinez	2019		1		
Gus Murby	2019		1		
Todd Trehubenko	2019		1		
Ken Richard	2019		1		

Town Bylaw Review Committee

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Cynthia Greene	2019		1		
Russell Hallisey	2019		1		
Neal O'Connor	2019		1		
John McNicholas	2019		1		

2019-2020 Board and Committee Appointments (Exhibit A)**Townwide Master Plan Committee**

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Jay Duncan	2020		2		
Theresa James	2020		2		
Jessical Reilly	2020		2		
Mary McCarthy	2020		2		
Tom Erb	2020		2		
Roberta Lynch	2020		2		
Kevin Ryder	2020		2		
William Harvey	2020		2		
Michael Pastore	2020		2		
Jerry Potts	2020		2		
Philip Stashenko	2020		2		
Laurel Scotti	2020		2		
Sean Kay	2020		2		
Cynthia Greene	2020		2		
Matt Triest	2020		2		
Osler Peterson	2020		2		
Sarah Raposa, Ex Officio	2020		2		
Kristine Trierweiler, Ex Officio	2020		2		

Transfer Station and Recycling Committee

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Nancy Irwin	2019				
Andrea Costello	2019				
Cheryl Dunlea	2019				
Rick Fink	2019				
Rick Flint	2019				
Barbara Meyer	2019				
Megan Sullivan	2019				
Annette Wells	2019				
Maurice Goulet, <i>Ex Officio</i>	2019				
Kristine Trierweiler, <i>Ex Officio</i>	2019				

2018-2019 Board and Committee Appointments**(Exhibit B)****Affordable Housing Trust****Authorization**[AHT Bylaw](#)**Annual Questionnaire**

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Michael Marcucci	2019		1		
Adam Ameden	2020		2		
Timothy Bonfatti	2020		2		
Ann Thompson	2019		2		
Todd Trehubenko	2020		1		
Vacant	2019		1		
Jim Brand	2020		2		

Zoning Board of Appeals**Authorization**[Medfield Zoning Bylaws](#)**Annual Questionnaire**

Member	Term Expires	Note	Length of Term	Reappoint	Notes
William McNiff	2021		2		
Michael W. Whitcher	2022		3		
John J. McNicholas	2021		3		
Jared Spinelli, Associate	2019		1		
Charles H. Peck, Associate	2019		1		
Jared Gustafson, Associate	2019		1		

Americans with Disability**Compliance Review****Committee****Authorization**[ADA Act of 1990](#)**Annual Questionnaire****Charter**[Proposed Charter](#)

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Maurice Goulet	2021		3		
Kristine Trierweiler	2020		2		
Ann B. Thompson	2019		1		

2018-2019 Board and Committee Appointments
Board of Health

Authorization

(Exhibit B)

Annual Questionnaire

Member	Term Expires	Note	Length of Term		Notes
Carol Read	2021		3		

Board of Registrars

Authorization

Annual Questionnaire

[MGL Chapter 51, Sec 15](#)

Member	Term Expires	Note	Length of Term		Notes
Nate Bazinet	2022		3		
Eileen DeSorgher	2021		3		
L. David Alinsky	2021		3		

Board of Water and Sewerage

Authorization

Annual Questionnaire

Member	Term Expires	Note	Length of Term		Notes
Randy Karg	2021		3		
Christian Carpenter	2019		3		
William Harvey	2020		3		

2018-2019 Board and Committee Appointments
Conservation Commission

Authorization

(Exhibit B)

Annual Questionnaire

Member	Term Expires	Note	Length of Term		Notes
Robert Kennedy, Jr.	2021		3		
Robert Aigler	2019		3		
Mary McCarthy	2019		3		
Deborah Bero	2020		3		
Michael Perloff	2020		3		
Richard Hooker	2021		3		
George Darrell	2021		3		

Enterprise Fund Committee

Authorization

Annual Questionnaire

No

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Georgia Colivas	2019		1		
Maurice Goulet	2019		1		
Kristine Trierweiler	2019		1		
Joy Ricciuto	2019		1		
Christian Carpenter	2019		1		
Bill Harvey	2019		1		

Historic Distric Commission

Authorization

Annual Questionnaire

[Charter](#)

NO

Member	Term Expires	Note	Length of Term	Reappoint	Notes
David R. Sharff	2021		3		
Bradley Phipps	2021		3		
Michael Taylor	2019		3		
John Maiona	2019		3		
Connie Sweeney	2020		3		

2018-2019 Board and Committee Appointments**(Exhibit B)****Permanent Planning and
Building Committee**Authorization
[Bylaw](#)Annual Questionnaire
NO

Member	Term Expires	Note	Length of Term	Reappoint	Notes
Timothy Bonfatti	2019		1		
Thomas Erb	2020		1		
Michael Quinlan	2021		1		
Walter Kincaid	2020		1		
Mike Weber	2021				
Kristine Trierweiler, <i>Ex Officio</i>	2019		1		

Individual Appointments

Title	Name	Term Ends	Reappoint
Fire Chief	William Carrico	2020	
Chief of Police	Michelle Guerette	2021	
Deputy Chief of Police	Larz Anderson	2021	
Sergeants	Daniel J. Burgess	2019	
	John D. Geary	2019	
	Colby Roy	2019	
Police Officers	Michelle Manganello	2019	
	Christine DiNatale	2019	
	Robert G. Flaherty	2019	
	Wayne Sallale	2019	
	Ryan Maxfield	2019	
	Christopher Bonadies	2019	
School Resource Officer	Michelle Manganello	2019	
Animal Control Officer	Jennifer Cronin	2019	
Charles River Natural	Maurice Goulet	2019	
Storage Designees	Kristine Trierweiler	2019	
Community Gardens Committee	Neal Sanders	2019	
	Betty Sanders	2019	
Constable for Election	Carol A. Mayer	2019	
Constables and Keepers of the Lockup	Larz Anderson	2019	
	Michelle Manganello	2019	
	Daniel J. Burgess	2019	
	Ray M. Burton, Jr.	2019	
	Christine DiNatale	2019	
	Robert B. Flaherty	2019	
	John D. Geary	2019	
	John F. Gerlach	2019	
	Stephen H. Grover	2019	
	Thomas M. LaPlante	2019	
	D. Eric Pellegrini	2019	
	Wayne Sallale	2019	

Individual Appointments

Title	Name	Term Ends	Reappoint
	Thomas A. Tabarini	2019	
	Colby Roy	2019	
	Ryan Maxfield	2019	
Contract Compliance Officer	Kristine Trierweiler	2019	
Director of Grave Markers for Veterans	Frank Iafolla	2019	
Fair Housing Officer	Kristine Trierweiler	2019	
Field Driver and Fence Viewer	Gary Pelletier	2019	
INSPECTIONS			
Building Comissioner	Gary Pelletier	2019	
Alernate Building	Joseph Doyle	2019	
Alternate Building	John Mee	2019	
Alternate Building	Donald J. Colangelo	2019	
Plumbing	John A. Rose, Jr.	2019	
Electrical	James J. Leonard	2019	
Alternate Electrical	Peter Diamond	2019	
Alternate Plumbing	James Coakley	2019	
Atlerate Electrical	William A. Cooke, Jr.	2019	
Inspector of Animals	Jennifer Cronin	2019	
Keepers of the Town Clock	Marc R. Tishler	2019	
	David P. Maxson	2019	
Local Auction Permit Agent	Evelyn Clarke	2019	
Local Water Resource Management Official	Maurice Goulet	2019	
Measurer of Wood and Bark	W. James Allshouse	2019	

Individual Appointments

Title	Name	Term Ends	Reappoint
Medfield MBTA Advisory Board Designee	Kristine Trierweiler	2019	
MAPC Three River	Sarah Raposa	2019	
Munipal Census Supervisor	Carol A. Mayer	2019	
Norfolk County Advisory Board	Maurice Goulet	2019	
Parking Clerk and Hearing Officer	Carol Mayer	2019	
Police Matrons	Sandra Cronin	2019	
	Jennifer A. Cronin	2019	
Pound Keeper	Jennifer A. Cronin	2019	
Public Weigher	W. James Allshouse	2019	
Rep to Regional Hazardous Waste Committee	Maurice Goulet	2019	
Right to Know Coordinator	Chief Carrico	2019	
Sealer of Weights and Measurers	W. James Allshouse	2019	
Superintendent of Insect Pest Control	Edward M. Hinkley	2019	
Town Greeter	Joseph E. Ryan	2019	
Town Historian	Vacant	2019	
Tree Warden	Edward M. Hinkley	2019	
Veterans Service Officer	Jon Cogan	2019	

Individual Appointments

Title	Name	Term Ends	Reappoint
Zoning Enforcement Officer	Gary Pelletier	2019	
MAPC Tric	Sarah Raposa	2019	
Traffic Supervisors	Angela Brown	2019	
	Jennifer A. Cronin	2019	
	John F. Gerlach	2019	
	Robert T. LaPlante	2019	
	William H. Mann	2019	
	Kevin Robinson	2019	
	Lori Sallee	2019	
	Thomas E. Tabarini	2019	
	Lisa Visser	2019	
	Jennifer Dissinger	2019	

Exhibit C

Annual Committee Questionnaire for FY 2020

Name of Committee: *Capital Budget*

Members: *M. Marucci, M. LaFransesca, S. Talao, T. Sullivan, A. Cellarone*

Chair: *Tim Sullivan*

J. Trucchetto, R. Trucchetto

Charter: Please Attach *on town website*

Please list Dates of Meetings Held (please attach minutes if not posted on the website):

Jan 16, Jan 25, Feb 5

Overall Status of Achievement of the Committee's Goals: *Goals achieved*

Significant Issues Anticipated in the Coming Fiscal Year (if any):

*as a fiscal year, earlier pattern of meetings,
greater responsibility, and new funding authority*

1. Should this committee continue to exist?

If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.

*Identify and adjust to new committee
processes, identify capital budget needs and
allocate funding for identified priorities*

2. Do all committee members wish to be reappointed?

most appointments are voluntary

If no, please identify which members do not wish to be reappointed.

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

no

3. Key Accomplishments (attach other sheets if necessary):

4. Proposed charter revisions and goals for the coming fiscal year:

5. Requested budget for the coming fiscal year (if any):

0

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

no

Exhibit C
Annual Committee Questionnaire for FY 2020

Name of Committee: Community Gardens

Members: Betty Sanders, Neal Sanders

Chair: The two members are Co-chairs

Charter: The purpose of the Community Gardens Committee is to ensure the smooth functioning of the Medfield Community Garden. The Committee performs the following actions annually:

- a. Ensures full notice is given through all available print and social media of the availability of plots in the Community Garden each year.
- b. Responds to queries about the Garden from prospective plotholders.
- c. Collects all plot fees and deposits them with the Town (approximately \$1700 in 2019).
- d. Creates and updates gardening 'Guidelines' to ensure the Garden conforms to the mandate of the Conservation Commission that the site be well-maintained and reflects the rural character of the Holmquist Reservation on which it is sited.
- e. Assigns plots to residents in a fair and equitable manner (approximately 75 plots in 2019), and maintains a wait list in the event gardeners change their minds or are unable to continue gardening. Also, ensures all applicants are Medfield residents.
- f. Conducts a vegetable gardening talk and workshop, held at the Town Library, that is open to all Medfield residents.
- g. Marks and stakes all garden plots prior to the start of the season (previously done by DPW; done by Committee and volunteers since 2016); arranges with the Department of Public Works for wood chips. Arranges for water to be turned on.
- h. Communicates to all gardeners timely horticultural information to ensure, regardless of skill level or experience, everyone receives adequate knowledge to have a successful garden. This includes information such as a soil test and reports on soil temperatures. Also, responds to questions from individual gardeners and shares that information with the larger community as needed.
- i. Monitors the Garden through the growing season to ensure compliance with the Conservation Commission's vision for the site; communicates with individual plotholders when problems arise. Also, mows the perimeter of the Garden to ensure the health and safety of all gardeners (previous done by DPW; done by volunteers since 2015).
- j. Works with the Medfield Food Cupboard to collect surplus produce from gardeners.
- k. Ensures the garden is closed down and all plots cleared at the end of the season (October 31) in an orderly fashion, and arranges for storage of gardening supplies. Arranges for water to be turned off.
- l. Responds promptly to all requests from the Conservation Commission, including one or more presentations to the Commission.

In addition to these annual tasks, the Community Gardens Committee is also charged with ensuring the long-term success of the Garden. To that end, in 2019, the Committee proposed a

self-funded expansion of the Garden to provide a net eleven new gardens. The Committee is working with the Conservation Commission and Department of Public Works to carry out that expansion.

Please list Dates of Meetings Held (please attach minutes if not posted on the website): The Community Gardens Committee does not hold regular meetings. It does communicate frequently with the town's Conservation Commissioner and reports as requested to the full Conservation Commission both in person and in writing.

Overall Status of Achievement of the Committee's Goals: The Garden is full and runs smoothly.

Significant Issues Anticipated in the Coming Fiscal Year (if any): The Garden expansion requires close coordination with the Department of Public Works, and is dependent upon the continuation of a good working relationship and no project between now and the end of October 2019 that would divert the DPW's resources.

1. Should this committee continue to exist? If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.

- a. The Community Garden exists only because the Town considers a vegetable garden, open to all interested residents and located on Town land, to be a worthwhile use of such land and a benefit that makes Medfield a more appealing community in which to live. The Community Gardens Committee, in turn, exists to relieve the Town of the expense and manpower that would otherwise be required to perform the tasks outlined in the Charter.
- b. The key goal for FY2020 is to open the Garden expansion on schedule.
- c. The existing Charter as written on the first page requires no changes.

2. Do all committee members wish to be reappointed? If no, please identify which members do not wish to be reappointed. Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

- a. In September 2019, the current Committee members will have held their posts for ten years. As long as the Conservation Commission is satisfied with our performance, we are happy to serve.
- b. The preponderance of the Committee's work falls under the categories of clerical (signing up Gardeners and collecting fees), educational (responding to and disseminating horticultural information), and administrative (reminding Gardeners to weed and keep their squash vines in check). Two people seem adequate for the task; the collective annual time requirement is about 300 hours a year. We recognize we will eventually 'age out' and will work with the Conservation Commission to identify and train our replacements.

4. Proposed charter revisions and goals for the coming fiscal year: None.

5. Requested budget for the coming fiscal year (if any): The Community Garden is self-funding. It collects between \$1500 and \$1800 each year and has expenses of under \$500 (\$350 of which is water; the balance is stakes and other miscellaneous equipment). The Selectmen would be within their right to ask why the Community Garden does not merely seek to break even each year. The answer is that we believe that individual gardeners must have a financial investment in their plot. Without that stake, it is too easy to walk away from the Garden, and a vacant plot soon becomes a nuisance to all other Gardeners. We also recognize we draw upon the Town to supply wood chips, and the manpower required to collect and deliver them has a cost. The 'retained income' also allows us to finance the Garden expansion, which will also draw upon Town resources to deliver compost and topsoil to the site.

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have): Unless the Selectmen have questions, we have no pressing need to take up the Board's time.

Submitted May 29, 2019

Betty and Neal Sanders

Exhibit C

Annual Committee Questionnaire for FY 2020

Name of Committee: Council on Aging

Members: Bob Heald, Gwen Centore, Perry Conostas, Rich Ryder and Katie Robinson

Chair: Bob Heald

Charter: Please attach

Please list dates of meetings held: 6/6/18, 9/5/18, 10/3/18, 10/17/18, 11/6/18, 12/5/18, 1/9/19, 2/5/19, 3/6/19, 4/3/19, 5/1/19 and 6/12/19

Overall Status of Achievement of Committee's Goals: See Key Accomplishments

Significant Issues Anticipated in the Coming Fiscal Year: Garage Construction

1. Should this committee continue to exist? YES

If yes, identify goals for FY20 and attach draft charter for next if any changes are necessary:

Key Goals:

- a. Successful completion of garage construction for COA vehicles.
 - b. Increase attendance of the 60-69 y/o population by 10%
 - c. Collaborate with Public Safety, Town Departments, local businesses and religious organization in promoting a dementia friendly community.
 - d. Continue to advocate for moderate priced senior housing.
2. Do all committee members wish to be reappointed: Yes, with no change is committee size
3. Key Accomplishments:
- a. 1,034 participants noted in FY19
 - b. Successful Saturday program
 - c. Reassessment of Building Use Agreement
 - d. Increased our Social Media presence
4. Proposed charter revisions and goals for the coming fiscal year:
- a. The Center is a Silver Sneakers provider (offering 4 out of our 14 exercise classes at no cost)
 - b. Expanded our evening programming attracting younger senior demographics.
 - c. Increased public awareness through print media, resulting in an increase awareness of Center activities and attendance.
5. Requested budget for the coming fiscal year: As approved by Warrant Committee and at ATM April 2019
6. Does your committee wish to meet with the Board of Selectmen to discuss you committee's plans for the upcoming year? Upon completion of the site plan for the Center's garage, a meeting with the Selectmen will be appreciated.

Wildlife Committee Report June 2019

Members: Chris Kaldy, Frank Perry, John Newell, Barry Mandell (advisor)

Chair: Chris Kaldy

Meeting dates:

Aug 13 2018; Jan 28, May 22 2019

Mission and Purpose:

The committee was formed in 2018 out of the Lyme Disease Study Committee, which was originally created by the Board of Selectmen in 2010.

The overall mission of the committee is to administer Medfield's deer management program for the town's public health, safety, and ecology as well as to provide advice on other wildlife issues that may arise in town.

Status of Achievement of Committee's Goals:

The Committee believes we successfully administered the town deer management program in the fall of last year. Fewer deer were culled than previous years due to the high water levels, winds, and lack of acorns. The season was completed with no incidents or safety issues reported to the committee or the Police Dept.

Benefits include a reduction in the deer/car collision rate, elimination of illegal hunting, and less destruction of the ecology. Tick habitat signage is posted as part of the program, providing resident education. Also, our hunters regularly monitor the activities occurring on both town properties and Trustees of Reservations properties.

Significant Issues anticipated for the coming fiscal year:

None

1. We would like to continue as we feel there's benefit to the town. Goals the same.
2. Committee members wish to continue at this time.
3. Key Accomplishments – see above status of achievement statement.
4. No revisions of charter or change in goals from this year.
5. Budget: \$1000 or less (office supplies, signage)
6. No need to meet with BoS unless they wish us to come in.

Submitted by Chris Kaldy

Exhibit C
Annual Committee Questionnaire for FY 2020

Name of Committee: Medfield Youth Outreach Advisory Board

Members: Kathleen Cahill, Molly Frankel, Ana Ghazi, Marianna Kourtis, Michelle Manganello, Liz Sandeman, Jen Sullivan, Kathy Thompson

Chair: Molly Frankel

Charter: Please see attached

Please list Dates of Meetings Held (minutes are attached):

- September 17, 2018
- October 15, 2018
- November 19, 2018
- January 14, 2019
- March 18, 2019
- April 1, 2019
- April 23, 2019
- May 20, 2019
- June 10, 2019*

*please note that these minutes are in the process of being finalized and will be forwarded once completed

Overall Status of Achievement of the Committee's Goals:

This is the first Annual Committee Questionnaire being submitted by the Medfield Youth Outreach Advisory Board and therefore there were no goals submitted last year on which to report. Please see Key Accomplishments below for an overview of the work completed by the Advisory Board over the past year.

Significant Issues Anticipated in the Coming Fiscal Year (if any):

- Hiring a new Director of Medfield Youth Outreach
- Reclassifying the Director position to be commensurate with other towns

1. Should this committee continue to exist?

If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.

Yes, this committee should continue to exist. Please see attached draft charter.

Key goals for FY 2020:

- Solidify structure of Advisory Board, including solidifying roles and approving an official charter
- Add additional board members to be representative of all sectors of the community
- Support the hiring and onboarding of a new Director of Medfield Youth Outreach

- Increase awareness of the Youth Outreach department in the community

2. Do all committee members wish to be reappointed?

If no, please identify which members do not wish to be reappointed.

No- Ana Ghazi would like to resign from the board

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

Yes, we wish to add additional Advisory Board members in the upcoming fiscal year. While the Advisory Board does not yet have recommended appointees, there have been discussions about the community sectors from which we seek appointees, including additional youth, a Warrant Committee member, a representative from the Council on Aging, and a mental health professional.

3. Key Accomplishments (attach other sheets if necessary):

- Advocated for continuation of department
- Advocated against budget cut
- Presented to the Board of Selectmen to request a reclassification of Director position
- Coordination of existing community resources to meet the needs of residents, including support from the Home Committee, the Lions Club, the Neighbor Brigade, and the Angel Run Fund

4. Proposed charter revisions and goals for the coming fiscal year:

Charter is attached- please note this is an initial draft charter that awaits approval from the Town Administrator and Board of Selectmen.

5. Requested budget for the coming fiscal year (if any):

No budget requested for Advisory Board itself, just the Youth Outreach department. The MYO budget for fiscal year 2020 was approved at Town Meeting.

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

The Medfield Youth Outreach Advisory Board, in conjunction with the MYO Interim Director, presented to the Board of Selectmen on June 18, 2019 to request a reclassification of the Director position. The Advisory Board does not need further consultation with the Board of Selectmen unless requested.

Exhibit C
Annual Committee Questionnaire for FY 2020

Name of Committee: Townwide Master Planning Committee (TWMPC)

Members: All committee members terms expire in 2020

- | | |
|---------------------|------------------------------------|
| • Teresa James | • Jerry Potts |
| • Jessica Reilly | • Philip Stashenko |
| • Mary McCarthy | • Laurel Scotti |
| • Tom Erb | • Sean Kay |
| • Roberta Lynch | • Cynthia Greene |
| • Kevin Ryder | • Matt Triest |
| • William Harvey | • Osler L. Peterson |
| • Michael Pastore | • Sarah Raposa, Ex Officio |
| • Jay Duncan, Chair | • Kristine Trierweiler, Ex Officio |

Chair: Jay Duncan

Please List Dates of Meetings Held (please attach minutes if not posted on the website):

FY 19 meeting dates (minutes are posted on the Town's website):

- | | |
|---------------------|------------------|
| • February 26, 2019 | • April 25, 2019 |
| • March 7, 2019 | • May 23, 2019 |
| • March 12, 2019 | • June 10, 2019 |
| • March 28, 2019 | • June 27, 2019 |

Overall Status of Achievement of the Committee's Goals:

Just getting started as a new committee; expects TWMP to be submitted in 2020.

Significant Issues Anticipated in the Coming Fiscal Year (if any):

None anticipated

1. Should this committee continue to exist? If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.

The TWMPC should exist and implement the existing charter.

2. Do all committee members wish to be reappointed? If no, please identify which members do not wish to be reappointed.

All members committed through 2020 (expected delivery)

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next

year, please provide the Board of Selectmen with background information/resume for any such candidates.

The Committee is quite large but the group anticipates using subcommittees more frequently to accomplish the work.

3. Key Accomplishments (attach other sheets if necessary):

- New committee orientation
- “What is a Master Plan?” CPTC training
- Procured consultant

4. Proposed charter revisions and goals for the coming fiscal year:

Will report as needed

5. Requested budget for the coming fiscal year (if any):

To be determined

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee’s plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

The Committee hopes the BoS will participate as needed in the development of the master plan.

Exhibit C
Annual Committee Questionnaire for FY 2020

Name of Committee: Medfield State Hospital Development Committee

Members:

- Adam Ameden
- Johnny Martinez
- Gus Murby
- Ken Richard
- Todd Trehubenko

Chair: Todd Trehubenko

Please List Dates of Meetings Held (please attach minutes if not posted on the website):

FY 19 meeting dates (minutes are posted on the Town's website):

- | | |
|----------------------|---------------------|
| • September 17, 2018 | • February 27, 2019 |
| • September 27, 2018 | • March 27, 2019 |
| • November 4, 2018 | • April 24, 2019 |
| • December 4, 2018 | • May 28, 2019 |
| • December 12, 2018 | • June 26, 2019 |
| • January 23, 2019 | |

Overall Status of Achievement of the Committee's Goals:

From Marcucci email 8/31/18:

- ☒ Drafting the RFI
- ☒ Determining to whom it will be sent
- ☒ Evaluating the responses
- ☒ Making a recommendation to the Selectmen on what will be presented to a special town meeting.
- ☐ Assisting the Selectmen in presenting that recommendation to the STM, potentially in concert with the MSHMPC.

Significant Issues Anticipated in the Coming Fiscal Year (if any):

- Special Town Meeting
- Resolution of water & sewer capacity questions
- RFP/Q process
- Developer negotiations & disposition
- Project management (Town staffing)
- Town legal counsel/support

- 1. Should this committee continue to exist? If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.**

Yes the committee should continue to exist and no changes to the charter are necessary. Key goals for FY 2020 include undertaking efforts to bring the zoning article to STM in the fall, develop an RFQ/RFP if the zoning article is approved, initiate a disposition article for ATM, and identify Town staffing and legal counsel resources necessary to support the redevelopment effort.

2. Do all committee members wish to be reappointed? If no, please identify which members do not wish to be reappointed.

Adam Ameden	Yes
Johnny Martinez	Yes
Gus Murby	Yes
Ken Richard	Yes
Todd Trehubenko	Yes

All committee members reserve the right to resign their position on the committee should actual, potential, or perceived conflicts of interest arise as the committee's work moves forward.

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

The committee, at five members, is an appropriate size. No additions are proposed however the committee must be prepared to fill any vacancies resulting from a resignation by any current committee member that may occur in FY 2020.

3. Key Accomplishments (attach other sheets if necessary):

- Developed and released RFI
- Managed RFI response and review process
- Interim report to BoS 12/18/18
- Interviewed developers responding to the RFI
- Confirmed baseline support and enthusiasm for the MSH Master Plan among premiere housing developers in the greater Boston real estate development community
- Identified additional due diligence/technical services relevant to STM through public meetings and developer interviews
- Identified qualified third parties for desired technical services, developed SOWs, and solicited responses
- Reported recommendations to BoS on 5/28/19
- Voted to engage technical support services for zoning article and water & sewer impact analysis subject to revisions discussed at 6/26 committee meeting.

4. Proposed charter revisions and goals for the coming fiscal year:

No charter revisions are necessary. Goals are outlined in the response to Question 1 above.

5. Requested budget for the coming fiscal year (if any):

The committee does not foresee a need for additional funds for its work in FY 2020 beyond the appropriation made at the May ATM. However, the committee recognizes that the Town will likely incur other project-related expenses in the coming year (such as a project manager and legal counsel), and recommends that the Town budget account for these anticipated expenses elsewhere in the budget.

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

Periodic BoS meetings as appropriate/requested.

EXHIBIT C

Annual Committee Questionnaire for FY 2020

NAME: Transfer Station and Recycling Committee

Members:

Nancy Irwin, Andrea "Andy" Costello, Cheryl Dunlea, Rick Fink, Barbara Meyer, Megan Sullivan, Annette Wells, Maurice Goulet, DPW Director, Ex Officio, Kristine Trierweiler, Ex Officio. Jackie Alford's request to join is pending.

Chair: Nancy Irwin

Dates of Meetings Held (Minutes are online):

September 11, October 15, December 10, January 14, February 11, March 4, April 8, May 13, June 10.

Overall Status of Achievement of the Committee

The committee had a good year with many achievements, particularly the passing of Article 21, the plastic bag ban. The programs that are volunteer run continue to support the TS operation and educate residents and reduce the total amount of trash. We attracted several new members over the last year.

I. Should the committee continue to exist?

Yes, we bring a user's perspective, ideas, perspective and insight to the DPW to assist with operations and also initiate sustainability programs/education/issues for the town.

Here is a proposed slightly updated version of our charter:

TSARC Charter

The TSARC provides guidance, suggestions and assistance to the DPW so the DPW & Transfer Station staff and leadership can:

- Minimize trash incinerated and reduce costs to the town
- Operate an efficient and comprehensive transfer station
- Encourage the principles of reduce, reuse, repurpose & recycle
- Provide alternative disposal options as feasible (such as recycling, the swap area, donation drop-off bins, special collection days, etc.) which reduce trash amounts and provide a service to residents
- Educate residents to comply with the regulations of the state and town for recycling and disposal
- Promote waste-reducing and environmentally conscious behaviors to ensure quality of life for future Medfield generations

The TSARC is both an advisory and working committee to achieve these goals. In particular the TSARC helps with education and will initiate programs and outreach that

- Encourage the principles of reduce, reuse, repurpose & recycle

- Provide environmentally conscious alternatives to ensure quality of life for future Medfield generations

Updated June 2019

II. Do all committee members wish to be reappointed?

Yes, our committee all wishes to be reappointed. The committee composition is appropriate.

III. Key Accomplishments

Below you will find our goals for 2018-19 and an update on each of them.

Goals for 2018-19

1. Plastic Bag Ban
 - a. Achieved this goal.
2. Improve Recycling Quality
 - a. This is hard to quantify. Some signage was updated. New Transfer Station brochure was produced to coincide with the new stickers. This is an ongoing effort.
3. Minimize impact of recycling cost increase
 - a. We investigated and researched the possibility of returning to sorting all recyclables. Although separating recyclables appeared to have significant cost savings, at this time DPW chose not to pursue as the recyclables market is in flux. Changing back to multiple sort would require some planning, significant education and some cost.
4. Continue Medfield Green Months or transition to ongoing/regular programs
 - a. We held Medfield Green Months in October and May.
5. Establish a system to pay for mattress drop-offs
 - a. The committee researched and proposed a couple of systems for collection of funds for mattress drop off but due to the logistics of ensuring only those who have paid for mattress-drop off are allowed to do so, DPW decided not to pursue this avenue until a new set-up configuration is in place at the Transfer Station. The mattress drop-off (for recycling) program is ending. Mattresses will go onto the tip floor for disposal as trash.
6. Increase enforcement/education efforts
 - a. Our committee is not involved in enforcement but we continue to promote education regarding recycling.
7. Establish Public Space Recycling
 - a. DPW is in the process of receiving and placing two trash & recycling barrels for the two locations in town where trash is collected by DPW (in front of North Street Market and in front of Palumbo/Subway). After some experience with these, we can approach Park & Rec to see if we can get more traction on getting recycling on the fields.
8. Develop and approve Hauler Regulations
 - a. These regulations would require all vendors who "haul" trash in the town (at businesses and homes) to provide trash and recycling removal for each customer. This item was not addressed this year. Our committee decided to focus on other issues as

the cost of recycling skyrocketed this past year and we wanted to wait and see what happens to the market before making this a requirement for the businesses in town.

IV. Proposed Goals for the coming fiscal year

- a. Improve communications with TS users, including the implementation of Constant Contact as a way of reaching TS users with up to date information
- b. Work with businesses in town to implement plastic bag ban
- c. Investigate working on another sustainability issue such as Styrofoam containers
- d. Revisit adding Hauler Regulations
- e. Support sustainability efforts in the schools
- f. See how public space recycling goes at the town locations and encourage recycling in other locations

V. Significant Issues for the coming fiscal year

a. Cost of Recycling

The recycling industry continues to be in flux and under incredible pressure as a result of a change in import restrictions to China. While there is a contract for recyclables for 2019, the increased cost is significant.

b. Support from DPW

Our committee has many ideas for initiatives for communications as well as transfer station and recycling programs and while our committee and the TS/DPW staff do quite a bit, we could be doing more. Medfield could be offering more programs and educating residents which would allow the town to reduce the amount of trash, increase the quantity and quality of recycling and reduce consumption overall. This would benefit the town and benefit our environment.

However, the DPW has many responsibilities and plenty to do. In several instances the DPW has been unable to support some ideas for initiatives due to lack of "capacity". These range from simple changes/additions to finalizing and distributing MassDEP produced PR materials to hiring part-time staffing using grant funds already in hand. In addition, many of the tasks that the TSARC does, could be considered operational and ideally would be done by a town employee.

We would like to see support for the DPW for the resources needed to oversee additional programs. In addition, it would be helpful if the Selectmen would confirm that reducing trash and increasing recycling, and pursuing additional green/environmental issues in Medfield are important and should be incorporated into the DPW operation and goals.

VI. Requested Budget

The TSARC does not need additional budget resources. We have funds from the Revolving Fund and, with the approval & support of the DPW, the use of funds from the Recycling Dividends Program.

VII. Meet with Board of Selectmen?

The last time our committee met with the Board of Selectmen was in 2016. If you would like to be updated, we would be pleased to meet with you.

Respectfully submitted,
Nancy Irwin, Chairman
Megan Sullivan, Immediate Past Chairman

Exhibit C
Annual Committee Questionnaire for FY 2020

Name of Committee: Medfield Affordable Housing Trust

Members:

- Michael Marcucci, Chair (2019)
- Adam Ameden (2020)
- Timothy Bonfatti (2020)
- Ann Thompson (2019)
- Todd Trehubenko (2020)
- Jack Wolfe (2019)
- Jim Brand (2020)

Chair: Michael Marcucci

Please List Dates of Meetings Held (please attach minutes if not posted on the website):

FY 19 meeting dates (minutes are posted on the Town's website):

- Jul 12, 2018
- Aug 2, 2018
- Sep 6, 2018
- Oct 4, 2018
- Nov 1, 2018
- Dec 6, 2018
- Jan 10, 2019
- Feb 7, 2019
- Mar 7, 2019
- Apr 4, 2019
- Apr 29, 2019
- May 2, 2019
- June 6, 2019

Overall Status of Achievement of the Committee's Goals:

Implementation of Housing Production Plan (2016):

- Mayrock / Aura at Medfield LIP application
- Hinkley Property Senior Housing
- Funding assistance for Housing Authority
- Anticipated continued Safe Harbor through May 2022

Significant Issues Anticipated in the Coming Fiscal Year (if any):

- Location & funding of group home(s) for Medfield Inclusion Project

1. Should this committee continue to exist? If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.

The Medfield Affordable Housing Trust was created by Town Meeting in 2017 (Chapter 15 of Town Code). The purpose of the Trust shall be to provide for the preservation and creation of affordable and community housing in the Town of Medfield for the benefit of low and moderate income households.

2. Do all committee members wish to be reappointed? If no, please identify which members do not wish to be reappointed.

Michael Marcucci	Yes / No
Adam Ameden	Yes / No
Timothy Bonfatti	Yes <u>No</u>
Ann Thompson	Yes / No
Todd Trehubenko	Yes / No
Jack Wolfe	Yes <u>No</u>
Todd Trehubenko	Yes / No
Jim Brand	Yes / No

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

The composition was updated at ATM 2019 based on the dissolution of the Affordable Housing Committee so that the MAHT is composed of seven voting members (a member of the Board of Selectmen and six members appointed by the Board of Selectmen) and the Town Administrator or designee as ex officio member.

3. Key Accomplishments (attach other sheets if necessary):

See attached spreadsheet

4. Proposed charter revisions and goals for the coming fiscal year:

N/A

5. Requested budget for the coming fiscal year (if any):

- Current balance of AHT budget funded via gift from Medfield CDC (anticipated by FY19 closing)
- Request for funding to update MAHT Action Plan in Jan 2021 (current one is 2018-2020)
- \$1 million 2017 ATM capitalization through bonding if needed to meet HPP goals

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

Not unless requested

Exhibit C
Annual Committee Questionnaire for FY 2020

Name of Committee: Zoning Board of Appeals

Members: All members of the ZBA are appointed by the Board of Selectmen for a term of three years (associates for one year).

- John J. McNicholas, Chair (exp. 2021)
- William McNiff, Member (exp. ?)
- Michael W. Whitcher, Member (exp. ?)
- Charles H. Peck, Associate Member (exp. 2020)
- Jared Spinelli, Associate Member (exp. 2020)
- Jared Gustavson, Associate Member (exp. 2020)

Chair: John J. McNicholas

Please List Dates of Meetings Held (please attach minutes if not posted on the website):

FY 19 meeting dates (minutes are posted on the Town's website):

- | | | |
|----------------------|---------------------|------------------|
| • July 9, 2018 | • December 13, 2018 | • April 10, 2019 |
| • July 11, 2018 | • December 15, 2018 | • April 22, 2019 |
| • August 8, 2018 | • January 9, 2019 | • April 26, 2019 |
| • August 21, 2018 | • January 10, 2019 | • May 3, 2019 |
| • September 5, 2018 | • January 12, 2019 | • May 8, 2019 |
| • September 12, 2018 | • January 18, 2019 | • May 22, 2019 |
| • October 10, 2018 | • February 13, 2019 | • June 12, 2019 |
| • November 5, 2018 | • March 13, 2019 | |
| • December 12, 2018 | • March 14, 2019 | |

Overall Status of Achievement of the Committee's Goals:

The ZBA is established and authorized by Massachusetts General Law Chapters 40A, 40B, and 41; as well as the zoning bylaws of the Town of Medfield.

Medfield Zoning Bylaw § 300-14.9:

Board of Appeals.

There shall be a Board of Appeals of three members and three associate members appointed as provided in MGL c. 40A, as amended, which shall act on all matters within its jurisdiction under this Bylaw in the manner prescribed in said Section, subject always to the rule that it shall give due consideration to promoting the public health, safety, convenience, and welfare, and conserving property values; that it shall permit no building or use injurious, noxious, offensive or detrimental to a neighborhood; special permits may be issued only for uses which are in harmony with the general purpose and interest of this Bylaw and shall be subject

to general or specific provisions set forth herein; and that it shall prescribe appropriate conditions, safeguards and limitations on time or use.

2018 Annual Report

During 2018 the Board of Appeals met on 26 occasions for public meetings, hearings, or site visits and received the following applications: (some applications had multiple requests for relief from the Town of Medfield Zoning Bylaw):

GRANTED:

- One (1) Special Permit to allow a home occupation
- Three (3) Special Permits to allow a family apartment
- One (1) Special Permit to allow a swimming pool within the setback
- Three (3) Special Permits to allow a swimming pool to exceed lot coverage with a system for groundwater recharge
- Five (5) Special Permit Findings that renovations/additions to houses or teardowns would not be detrimental to the neighborhood
- Three (3) Modifications of previous decisions
- One (1) Variance for dimensional relief
- Six (6) Special Permits to allow various uses (auto repair, relocation of micro-distillery, veterinarian clinic, contractor's office, auto detailing, taproom/brewery); several with Aquifer Protection Overlay components.
- Three (3) Comprehensive Permits
 - One (1) 8-unit rental development at 71 North Street
 - One (1) 16-unit rental development at 80 North Meadows Road
 - One (1) 36 non-age restricted units comprised of 24 one-, two-, and three-bedroom rental units in multiple buildings and 12 two- and three-bedroom condominium (ownership) units in multiple buildings at 41 Dale Street
- Five (5) Modifications to existing Comprehensive Permits
- One (1) Approval Not Required (ANR) Plan associated with a comprehensive permit

OTHER DISPOSITIONS:

- One (1) Special Permit denial for a swimming pool to exceed lot coverage in a Residential Open Space Development
- One (1) Special Permit denial for an assisted living facility (LCB); currently in the Appeals process.

Significant Issues Anticipated in the Coming Fiscal Year (if any):

- Routine applications for extending nonconforming structures, teardowns
- LCB Appeal
- Comprehensive permits for Aura at Medfield and Tilden Village

- 1. Should this committee continue to exist? If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.**

Statutory Responsibilities

- Hears and decides appeals by persons aggrieved by an order or decision of the Building Commissioner, in violation of any provision of applicable law.
- Hears and decides appeals by persons aggrieved by reason of their inability to obtain a permit or enforcement action from the Building Commissioner/Zoning Enforcement Officer.
- Hears and decides applications for special permits upon which the board is empowered to act under the zoning bylaws.
- Hears and decides petitions for variances from the terms of the zoning bylaw, including variance for use, with respect to particular land or structures.

2. Do all committee members wish to be reappointed? If no, please identify which members do not wish to be reappointed.

All members wish to be reappointed.

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

The zoning bylaw outlines Board composition. This works fairly well, considering the number of applications and meetings the Board has had the past couple of years.

3. Key Accomplishments (attach other sheets if necessary):

See 2018 Annual Report above for accomplishments.

4. Proposed charter revisions and goals for the coming fiscal year:

N/A

5. Requested budget for the coming fiscal year (if any):

Maintain annual \$4,850 operating budget for operating expenses (reduced 3% for FY20).

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

Not necessary unless the BoS would like to meet.

Exhibit C

Annual Committee Questionnaire for FY 2020

Name of Committee: BOARD OF HEALTH

Members: Marcia Aigler; Jennifer Polinski; Carol Read

Chair: Jennifer Polinski

Charter: Please Attach

Please list Dates of Meetings Held (please attach minutes if not posted on the website):

Overall Status of Achievement of the Committee's Goals:

Significant Issues Anticipated in the Coming Fiscal Year (if any):

1. Should this committee continue to exist? Yes

If yes, identify key goals for FY 2020 and attach draft charter for next year if any changes are necessary.

2. Do all committee members wish to be reappointed? Yes

If no, please identify which members do not wish to be reappointed.

Should the committee's size or composition be changed? If so, has the committee sought new members? If the committee has recommended appointees for the next year, please provide the Board of Selectmen with background information/resume for any such candidates.

Board continues to seek members with engineering background

3. Key Accomplishments (attach other sheets if necessary):

See attachment

4. Proposed charter revisions and goals for the coming fiscal year:

See attachment

5. Requested budget for the coming fiscal year (if any):

N/A

6. Does your committee wish to meet with the Board of Selectmen to discuss your committee's plans for the upcoming year? (Please briefly describe the topics or scope of the discussion you would like to have):

N/A

3. **Key Accomplishments:**

- . BOH held a training for all food establishment permit holders in order to prepare local businesses for changes to be implemented due to the state adoption of the new food code.
- . BOH continues with ongoing review of current regulations concerning tobacco/nicotine delivery systems with the goal of limiting access to youth. This includes trends involving vaping/e-cigarettes.
- . BOH hosted first "Connect to Your Health" wellness fair in cooperation with the COA.

4. **Proposed goals for coming fiscal year:**

- . Continued review of regulations concerning tobacco/nicotine delivery systems.
- . Inclusive wellness/education programming.
- . Review of emergency preparedness plans with new public safety leadership.
- . Review of current stormwater regulations



Evelyn Clarke <eclarke@medfield.net>

Permit

1 message

Cheryl O'Malley <cheryl.omalley@gmail.com>
To: Evelyn Clarke <eclarke@medfield.net>

Wed, Aug 14, 2019 at 10:23 AM

Hi Evelyn,

Could you please forward this request to the selectman. Thank you.

Dear Selectman,

I'm requesting a liquor permit for a reception for Brenda O'Connor and Diane Connolly, Dwight-Derby House Artists, for September 13, 2019 at the Medfield TV "Gallery" 6:00pm - 8:00pm.

We invite the selectman and their guests to attend. We hope to see you.

Best Regards,

Cheryl O'Malley
President
Friends of the Dwight-Derby House

Neighborhood of 75 Indian Hill Road and Niantic Street request a Block Party permit for Saturday September 7, 2019 2-6 PM

August 15, 2019

Gus Murby, Chairman
Osler Peterson, Clerk
Michael Marcucci, Third Member
Medfield Board of Selectmen
459 Main Street
Medfield, MA 02052

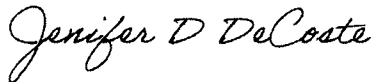
Re: Request for a Block Party on Emerson Road

Dear Selectmen,

I am writing to request a permit for a block party in the Pine Needle Park neighborhood. The event will be held on Saturday, September 14 from 4:00 – 8:00PM on the stretch of Emerson Road between Flint Locke and Tamarack Road. My family and several additional families on Emerson including the Duggan and Kelly families will be assisting with this event. Once (and if) we receive approval from you, we will invite residents of Tamarack, Flint Locke, Lantern and Emerson to this family-friendly event.

Please let me know if you need any additional information from me. Thank you for considering this request.

Sincerely,



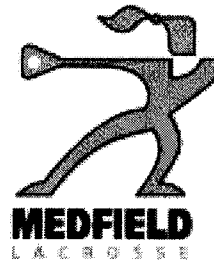
Jennifer DeCoste
21 Emerson Road
Medfield
M: (617) 571-2308
T: (508) 359-2033

cc: Evelyn Clarke

High School Cross Country team request permission to hold a fundraising car wash behind Town Hall Sunday September 22, 2019 10 AM to 1 PM



***Medfield Youth
Lacrosse***



August 22, 2019

To: Medfield Board of Selectmen Sign Committee

Medfield Youth Lacrosse requests permission to place four (4) signs at four locations in Medfield from October 1 through October 16th. The signs will assist in promoting awareness of the registration window for the Spring 2020 season.

Our organization fully understands that the signs may not block anyone's view of approaching traffic. All the signs are on sandwich boards. The proposed locations are as follows:

- Hartford and Main Street
- Transfer Station
- Harding and North
- South Street and Rte 27 intersection

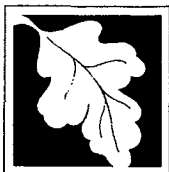
Our on-line registration is planned for October 1st-31st, 2019 and we intend to place the signs on Oct 1st and remove them Oct 16th.

Please contact me with your approval. Thank you for your consideration.

Sincerely,

Dan Lutz
Registrar, Medfield Youth Lacrosse
508-745-7575
mylregistrar@gmail.com

William Pope, Director Zullo Gallery requests a date change for a First Thursday one-day wine and malt beverage permit; from September 5 to September 12, 2019



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

DEP File Number:

WPA Form 7 – Extension Permit for Orders of Conditions

214-0513

Ponds

Provided by DEP

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

and the Medfield Wetlands Bylaw - Chapter 290

A. General Information

Important:

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. Applicant:

Medfield Conservation Commission

Name

459 Main Street, Town Hall

Mailing Address

Medfield

City/Town

MA

State

02052

Zip Code

2. Property Owner (if different):

Town of Medfield

Name

Same

Mailing Address

Same

City/Town

State

Zip Code

B. Authorization

The Order of Conditions (or Extension Permit) issued to the applicant or property owner listed above on:

April 6, 2006 and ammended June 11, 2008; Extension Permits: April 6, 2012, April 15, 2013, June 16, 2019

for work at:

Danielson, Flynn's & Kingsbury Ponds

Street Address

29/36; 24/4&18; 32/33&45

Assessor's Map/Plat Number

Parcel/Lot Number

recorded at the Registry of Deeds for:

Norfolk

County

Book

Page

Certificate (if registered land)

is hereby extended until:

August 1, 2020

Date

This date can be no more than 3 years from the expiration date of the Order of Conditions or the latest extension. Only unexpired Orders of Conditions or Extension may be extended.

Date the Order was last extended (if applicable):

June 16, 2016

Date

Issued by:

Medfield Conservation Commission

Conservation Commission

August 1, 2019

Date



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

DEP File Number:

WPA Form 7 – Extension Permit for Orders of Conditions

214-0513

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Ponds

Provided by DEP

B. Authorization (cont.)

This Order of Conditions Extension must be signed by a majority of the Conservation Commission and a copy sent to the applicant and the appropriate DEP Regional Office (see <http://www.mass.gov/dep/about/region/findyour.htm>).

Signatures:

Mary McCarthy
Deborah Bero
Georg Danell

Art Hummer

Notary Acknowledgement

Commonwealth of Massachusetts County of Norfolk

On this 1st of August 2019
Day Month Year

Before me, the undersigned Notary Public, personally appeared

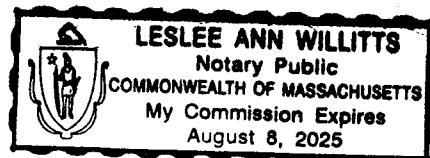
Mary MacCarthy,
Name of Signer

proved to me through satisfactory evidence of identification, which was/were
known to me

Description of evidence of identification

to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose.

As member of Medfield Conservation Commission
City/Town



Leslee Ann Willitts
Signature of Notary Public

Leslee Ann Willitts
Printed Name of Notary Public

Place notary seal and/or any stamp above

August 8, 2025
My Commission Expires (Date)



WPA Form 7 – Extension Permit for Orders of Conditions

214-0513

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Ponds

Provided by DEP

C. Recording Confirmation

The applicant shall record this document in accordance with General Condition 8 of the Order of Conditions (see below), complete the form attached to this Extension Permit, have it stamped by the Registry of Deeds, and return it to the Conservation Commission.

Note: General Condition 8 of the Order of Conditions requires the applicant, prior to commencement of work, to record the final Order (or in this case, the Extension Permit for the Order of Conditions) in the Registry of Deeds or the Land Court for the district in which the land is located, within the chain of title of the affected property. In the case of recorded land, it shall be noted in the Registry's Granter Index under the name of the owner of the land upon which the proposed work is to be done. In the case of registered land, it shall also be noted on the Land Court Certificate of Title of the owner of the land upon which the proposed work is done.

Detach page 3 of Form 7 and submit it to the Conservation Commission prior to the expiration of the Order of Conditions subject to this Extension Permit.

To:

Medfield

Conservation Commission

Please be advised that the Extension Permit to the Order of Conditions for the project at:

Danielson, Flynn's, and Kingsbury Ponds

Project Location

214-0513

DEP File Number

has been recorded at the Registry of Deeds of:

Norfolk

County

for:

Town of Medfield, Conservation Commission

Property Owner

and has been noted in the chain of title of the affected property in accordance with General Condition 8 of the original Order of Conditions on:

Date

Book

Page

If recorded land the instrument number which identifies this transaction is:

Instrument Number

If registered land, the document number which identifies this transaction is:

Document Number

Signature of Applicant



Mr. Joseph Scier
3 Bishop Lane
Medfield, MA 02052-1037

August 12, 2019

Dear Mr. Scier:

This letter is in response to your letter of July 12th seeking reimbursement for the costs of surveying your property and that of your neighbors. The survey encompassed the entirety of your properties, notwithstanding that the boundary in question represents only a small portion of these properties. As you know, the trail volunteers relied on Medfield Assessors maps posted on-line; this boundary is difficult to locate on the ground, which apparently led you to obtain the survey in order to accurately determine its location.

In view of these facts, in addition to planting appropriate native species to replace saplings removed during the course of the trail work, AMC is prepared to pay \$715, which represents one-quarter of the total survey cost of \$2,860. In return, we ask that you provide copies of any materials obtained from the survey, including survey plans, reports, maps, photos, etc. Finally, acceptance of AMC's payment shall constitute a full and complete release of any and all claims that may be asserted by the affected landowners arising from the inadvertent intrusion on their property.

Sincerely,

A handwritten signature in black ink that reads "Susan Arnold".

Susan Arnold
Vice President for Conservation

Cc: Kristine Trierweiler, Town Administrator

RECEIVED

AUG 14 2019

MEDFIELD SELECTMEN



August 16, 2019

Board of Selectmen
Town of Medfield
459 Main Street
Medfield, MA 02052

Re: Turner Classic Movies Moving to Sports Entertainment Package

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that effective October 10, 2019, Turner Classic Movies (TCM) will move to the Sports Entertainment Package and will no longer be included in its current service package(s). We are notifying impacted customers of these changes through a bill message.

Please feel free to contact me at 508.884.2326 if you have any questions.

Very truly yours,

Robert F. Sullivan

Robert F. Sullivan, Sr. Manager
Government Affairs

RECEIVED

AUG 22 2019

MEDFIELD SELECTMEN